

### Guidelines for attending the Shareholders' Meeting

#### In relation to the outbreak of the novel Coronavirus 2019

Due to the outbreak of the novel Coronavirus Disease 2019 (COVID-19) in many areas at the present, **RS Public Company Limited** (the "Company") is concerned about the health of the meeting attendees and hereby recommends the guidelines for the shareholders who attend the 2020 Annual General Meeting of Shareholders as follows:

1. Shareholders who traveled to/from the high risk countries or have been in contact with people who traveled to/from the high risk countries within 14 days before the date of the meeting or having any symptoms reasonably suspected of being infected with the Coronavirus Disease 2019 (COVID-19) or having a fever (the temperature since 37.5 degree Celsius) or having the symptoms such as coughing, sneezing, having mucus, having sore throat, having short breath, **the Company would like to request your cooperation to avoid attending the meeting.** In this regard, please consider to appoint the Independent Director of the Company or any person as deemed appropriate to act as your proxy to attend and vote on your behalf. Please deliver the executed proxy and required documents to the Company according to the procedures specified in the AGM Invitation Letter in order to protect the rights of the Shareholders to attend and vote in the meeting.

2. The Company shall provide the screening area with medical officers and provide 1 piece of hygienic mask for 1 person and alcohol hand gel at RS Group Bldg., Tower A, Ground Floor. All attendees need to be checked temperature and answer questions on travel history in order to screen and prevent the potential outbreak which may arise.

3. After the shareholders have completed health screening process, the Company requests all attendees to wear a hygienic mask at all times and wash hands with alcohol hand gel.

If any attendee does not wear a mask or has the symptoms such as having a fever, coughing, sneezing, having mucus, having sore throat, having short breath, **the Company would like to request your cooperation to leave the meeting area for the sake of safety and health hygienic of all attendees.**

4. In case the meeting attendee conceals his/her health information or traveling record which will result in the outbreak of the novel Coronavirus 2019. It shall be a violation of the Communicable Diseases Act B.E. 2558.

5. The Company has provided the opportunity for shareholders to submit questions related to the agenda items prior to the meeting date, until March 27, 2020 via the following channel:

- Legal Department of RS Public Company Limited" Telephone: 02-037-8205,  
email address: patchareem@rs.co.th

The Company would like to thank you and sincerely hope to receive your kind cooperation to comply with the said guidelines strictly.